

PENWORTHAM TOWN COUNCIL**EVENTS COMMITTEE**

Meeting held at Penwortham Community Centre on Monday 24th April 2023 at 6:00pm.

Committee Members Present: Councillors D Bennett, G Crewe, H Hancock, K Martin, R Taylor (Chair).

Substitute Committee Members Present: Councillors J Patten, A Turner

In attendance: Councillor T Young

Marie Curran, Town Manager
Beth Blenkinship, Events Co-ordinator
Daniel Guise, Democratic Services Officer

35. Apologies for Absence

Apologies were received from Councillors Renee Blow, James Flannery and Carol Wooldridge.

Councillor Blow was substituted by Councillor Turner.
Councillor Wooldridge was substituted by Councillor Patten.

36. Declarations of Interest

No interests were declared.

37. Minutes of the Last Meeting

Councillor Taylor proposed that the minutes of the last meeting be approved.
Councillor Hancock seconded the proposal.

RESOLVED: that the minutes of the last meeting, held on 27th March 2023, be approved as a correct record and signed by the Chair.

38. Penwortham Summer Gala 2023

The Events Co-ordinator provided a verbal report on preparations for the summer gala.

She confirmed that over 90% of the stalls were arranged, with the involvement of the following confirmed:

- Food stalls to cover a larger range than the previous year, to include pizza, Italian, Greek and a coffee stand.
- A larger number of local businesses than the previous year, including a bakery and arts & crafts.
- 2 Scout troops and 1 Guide group
- 2 football clubs
- Charities, including St Catherines

The Events Co-ordinator confirmed that when the new mayor is installed following the elections, their mayoral charities would be invited to participate. She then outlined some arrangements specific to each day, as follows:

Saturday 10th June

- Entertainment to begin at 1pm.
- All entertainment slots were filled, including 3 evening acts:
 1. The White Heat
 2. The Last Orders – pub choir
 3. George Michael tribute act

Sunday 11th June

- Dog show was confirmed, to be run by a local business.
- Dances and sing-alongs on stage
- Bubble makers
- Circus skills

The Events Co-ordinator confirmed that portaloos and security were booked. She reported that she had yet to arrange donkeys for the Sunday or place an order for the new gazebo (as officers were still waiting for quotes to come back from various suppliers). Councillor Taylor urged officers to chase the gazebo urgently, as lead times from suppliers of all sorts were longer than would have been expected pre-Covid.

The Events Co-ordinator and Town Manager confirmed that they had both attended the ESAG meeting, and without the procession involved, the process was much easier.

Councillor Young asked if there would be a church service on the Sunday, as normal. The Events Co-ordinator confirmed that there would.

Councillor Turner suggested that the Council's Facebook details be added to the gazebo branding.

Councillor Martin asked about the police presence at the gala, noting that it was important they remained until the event closed. The Town Manager replied that she would be meeting with the police in the week following the meeting.

Councillors Patten and Taylor asked if the Coach House facilities would be made available for the use of the stage organisers, who usually stayed on-site to protect their equipment, and for the provision of food and snacks for the gala team. The Town Manager confirmed that officers would be meeting with the Coach House staff.

.....Chairman

(The meeting finished at 6:15pm.)

The minutes of this meeting will be published on the website
www.penworthamtowncouncil.gov.uk